

**CITY OF PINE LAKE
AGENDA
APRIL 9, 2018
7:00 PM**

Call to order
Pledge of Allegiance

Announcements/Communication
Adoption of Agenda
Public Comments

CONSENT AGENDA

All matters listed under this item are routine or have been previously discussed by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
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- Approval of meeting minutes from 03/27/18

OLD BUSINESS

- Summer Policing Plan – Chief Green
- Annexation Discussion

NEW BUSINESS

- Agreement with Pine Lake City Arts for Lakefest

Public Comments
Mayor's Comments
Council Comment
Adjournment

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
MARCH 27, 2018
7:00 PM**

Call to order

The meeting was called to order by Mayor Melanie Hammet at 7:01 pm. Present were Mayor Hammet, Council members Jean Bordeaux, Kris Casariego, Brandy Hall, Megan Pulsts and Augusta Woods. Chief Sarai Y'Hudah-Green, Administrator Caldwell were also present.

Pledge of Allegiance was led by Hammet.

Announcements/Communication

- Hall announced that:
Caldwell would be the liaison for Bee City USA designation.
She and a group of kids had participated in poison ivy removal.
- Woods announced that:
She and Bordeaux will attend the State of the County and DeKalb Municipal Association meetings this week.
- Bordeaux announced that the website would convert over and go live on March 28th. The project list for the city will be on the site. A social media policy and user guide will be established for posting on the website.
- Casariego communicated that:
She has a strategy for launching a city Facebook page but that the social media policy was needed first and will do additional research.

That Public Works @ Public Works Project is getting kicked off and Wanda Colley is assisting with the coordination for submission of the art. June 8th is the potential opening date of the art wall. There will be two phases, the first will be a contest and phase two will be the type of art for submission.

- Pulsts communicated that:
She attended the PLAIN Meeting and provided information on the Memorial Day Cookout. She will give a final update at a future meeting.
- Hammet announced:
The first exhibit for the Art Wall is being funded by a private grant of \$850.

The Mayor stated that she had a conversation with Stacey Abrams, candidate for Governor. Ms. Abrams questioned if the Kids Hall Meetings were official meetings. Mayor Hammet replied that they are official. Abrams' intent is to include them in her campaign dialogue.

Adoption of Agenda

Bordeaux amended the agenda to add a line item under New Business to discuss film permitting online system for the City as requested by DeKalb Entertainment Commission. Agenda was unanimously approved as amended on motion by Pulsts and seconded by Casariego.

Public Comments

Chief Green stated that she was proud of the Police Department assisting with the capture of the arrest of the person that murdered a fourteen-year-old.

CONSENT AGENDA

- Approval of meeting minutes from 03/12/18 Council meeting
Unanimously approved on motion by Pulsts, seconded by Bordeaux.

OLD BUSINESS

Action Plan for Summer Use of Public Spaces - Council members Casariego and Pulsts

A brief report was presented on the second meeting of the work group. More information will be gleaned from the listening session (Town Hall meeting) scheduled for April 2nd. [Council member Woods left the meeting at this point]

NEW BUSINESS

Consideration of Resolution R-05-2018 – 2017 Budget Adjustments

The resolution was approved 4-0 on motion by Pulsts and seconded by Bordeaux.

Consideration of Resolution R-06-2018 – 2018 Budget Adjustments

The resolution was approved 4-0 on motion by Pulsts and seconded by Hall.

Discussion of Portal for on Line Permitting for Filming

Following a brief discussion, it was determined that Mayor, Bordeaux and Caldwell would meet with DEC (DeKalb Entertainment Commission) to obtain further information.

Discussion of Town Hall Meeting

There was a brief discussion of the Town Hall Meeting scheduled for April 3, 2018 at 7:00 pm at the Beach House.

Public Comments

None.

Mayor's Comments

None.

Council Comment

None.

Adjournment -7:59 motioned by Hall and seconded by Bordeaux.

Missye Varner
Administrative Assistant

MEMORANDUM OF UNDERSTANDING

This constitutes a Memorandum of Understanding between the City of Pine Lake (Sponsor) and the Pine Lake City Arts (Organizers of LakeFest) regarding LakeFest 2017 to be held on October 7 and 8, 2017. Each party agrees to the following stipulations:

The City of Pine Lake will:

- **MAKE** the Beach House available to LakeFest organizers from Thursday evening, October 5 (if there are no rentals) to Tuesday, October 10 at noon. If there is a rental on Thursday evening, the beach house will be available at 8:00 am on Friday, October 6
- **NOT MAKE AVAILABLE** any chairs or tables stored at the Clubhouse.
- **ALLOW** public works to provide logistical support to LakeFest on Friday during their regular work hours at no additional charge.
- **CLOSE** Lakeshore Drive between Magnolia and Spring Street for the festival.

Pine Lake City Arts will:

- **PAY** \$1,200 to the City for facilities rental for LakeFest.
- **PROVIDE** to the City a sponsorship valued at \$707.00 and publicize the City as a sponsor on all promotional materials and printed matter.
- **COLLECT** and **BAG** all trash on a periodic basis sufficient to ensure no overflows of trash from trash containers. **BRING** all collected and bagged trash to the City dump truck. No staff person will be available to drive the dump truck and no other person is permitted to drive the vehicle.
- **CHECK** with and get the permission of property owners before erecting one single banner on Rockbridge advertising LakeFest.
- **NOT** erect flag or feather banners per City ordinance of any type or for any purpose.
- To the extent not covered by this Memorandum of Understanding, **WILL** comply with all other conditions for rental or use of City facilities.

Mayor, City of Pine Lake Date

President, Pine Lake City Arts Date